Sample Lesson Plan – Outline Style

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Course Title**  **Course Number:** | |  | | | | | | **Time Allotted (Hours):** | |  |
| **Instructor:** | |  | | | | | | **Phone:** | |  |
| **Instructor Email:** | |  | | | | | | | | |
| **Instructional Aids:** | |  | | | | | | | | |
| **Student Materials:** | |  | | | | | | | | |
| **Prerequisite Experience/**  **Position of the Learners:** | | | |  | | | | | | |
| **Overall General Course Goal(s):** | |  | | | | | | | | |
| **Learning Objectives: (List)** | |  | | | | | | | | |
| **Target Population:** | |  | | | **Number of Students:** | | | |  | |
| **Space Required:** | |  | | | **Teaching Methodology:** | | | |  | |
| **Required Equipment** | | |  | | | | | | | |
|  | **PowerPoint Projector** | | | | |  | **Laptop or Desk Top Computer** | | | |
|  | **VCR** | | | | |  | **Flip Chart Easel** | | | |
|  | **Overhead Projector** | | | | |  | **Flip Chart Pad(s) / markers** | | | |
|  | **Video Monitor (TV)** | | | | |  | **Video Camera** | | | |
|  | **Dry-erase board / markers** | | | | |  | **Sample forms / documents** | | | |
| **Assessment Method:** | | |  | | | | | | | |
| **Date Prepared:** | |  | | | **Date Revised:** | | | |  | |
| **Prepared By:** | |  | | | **Revised By:** | | | |  | |
| **Notes/Comments:** | |  | | | | | | | | |

Sample Instructor’s Lesson Plan Core Presentation

1. **Introduction/Preparation (Student Motivation/Opening Statement)**

*Note: Insert the “powerful, attention-grabbing” opening statement by the instructor….*

1. **Presentation (Implementation of Instruction and Course Details)**
2. Topic/Learning Objective
   1. Teaching step and everything you want to say on this subject.
   2. Teaching step and everything you want to say on this subject.
   3. Teaching step and everything you want to say on this subject.
3. Topic/Learning Objective
   1. Teaching step and everything you want to say on this subject.
   2. Teaching step and everything you want to say on this subject.
   3. Teaching step and everything you want to say on this subject.
4. Topic/Learning Objective
   1. Teaching step and everything you want to say on this subject.
   2. Teaching step and everything you want to say on this subject.
   3. Teaching step and everything you want to say on this subject.
5. Topic/Learning Objective
   1. Teaching step and everything you want to say on this subject.
   2. Teaching step and everything you want to say on this subject.
   3. Teaching step and everything you want to say on this subject.
6. Topic/Learning Objective
   1. Teaching step and everything you want to say on this subject.
   2. Teaching step and everything you want to say on this subject.
   3. Teaching step and everything you want to say on this subject.
7. Topic/Learning Objective
   1. Teaching step and everything you want to say on this subject.
   2. Teaching step and everything you want to say on this subject.
   3. Teaching step and everything you want to say on this subject.

1. **Summary / Closing (Closing comments and summary review of course.)**

*Note: Provide the closing comment that wraps up the course in summary. What to say to make the student remember the course.*

1. **Application: (Detailed explanation of how instructor will assess student knowledge for demonstration/performance learning objectives.)**

*Note: Describe how the student will demonstrate and the instructor observe and document student performance of physical skills when applicable.*

1. **Assessment/Test: (Final check of student's comprehension of material presented.)**

*Note: Identify in detail how the instructor will “test” or “confirm learning” took place.*

*Example: (1) Describe written exam as T/F, Multiple Choice, mixed and attach a copy of the blank exam and answer key in Section VI. (2) Describe Skills Test and provide skill sheet is Section VI.*

1. **Addendum: (If a written test is to be given, attach a blank copy of the test and the test key. If a practical skills exam is conducted, attach a copy of the skills exam check sheet. If verbal question and answer or scenario role play used, attach a description of the scenario role play to be used.)**

*Example: Attach a blank copy of the written exam and the answer sheet.*

*Example: Attach a blank copy of the skills check-off sheet for each student.*

*Example -- The scenarios listed below will be used to verify the student learned the material and their ability to apply the required knowledge on the job.*

|  |  |
| --- | --- |
| ***Scenario 1:*** | ***Describe the scenario and desired response*** |
| ***Scenario 2:*** | ***Describe the scenario and desired response.*** |

1. **References: (List references used to develop and instruct the course, if any.)**

*Example: Texas Occupations Code 1701, TCOLE Rules, PC 30.06*